

## **Importing and Registering Private, Saloon Type, Used Vehicles in The Republic of Cyprus**

### **A. Right hand drive, used vehicles, with first registration or purchase in a European Union member state**

#### 1) Required Documents

- Registration certificate (indicating that the vehicle's first registration was in an EU member state)
- Invoice or sales contract, if the vehicle is not registered to the person importing and registering the vehicle (from now on referred to as the "owner" of the vehicle)

Note: If the above documents are in a language other than Greek or English, the owner must produce verified translated documents issued by the Press and Information Office (P.I.O., tel. 22801117, E-mail: [communications@pio.moi.gov.cy](mailto:communications@pio.moi.gov.cy)).

Above documents must be properly stamped at the Stamp Duty Section of the Ministry of Finance (tel. 22 407834, e-mail [collnic@ird.mof.gov.cy](mailto:collnic@ird.mof.gov.cy)).

- 2) The owner submits all above documents at a District Vehicle Examination Centre of the Road Transport Department (R.T.D.) to have a certificate confirming the vehicle's CO<sub>2</sub> emissions, issued.
- 3) The owner acquires the vehicle according to the procedure of the Department of Customs (tel. 22601753 or 22601748, e-mail [headquarters@customs.mof.gov.cy](mailto:headquarters@customs.mof.gov.cy) ), paying all appropriate taxes.
- 4) The owner applies for a roadworthiness certificate by presenting the vehicle to an authorized Private Vehicle Examination Centre (accompanied with Customs documents and other required documents as described in paragraphs A1-A2 above) for inspection.

Provided all paperwork is correct and the vehicle is in proper working condition, a roadworthiness certificate is issued. The owner must then present the vehicle to a District Vehicle Examination Centre of R.T.D. (accompanied with all above documentation) for inspection for registration.

- 5) Upon successful completion of above procedures, the owner submits all above documents to one of the Motor Car Registry offices of R.T.D. for registration of the vehicle.
- 6) Registration tax and road tax, are calculated based on the vehicle's engine cubic capacity and CO<sub>2</sub> emissions.

### **B. Right hand drive, used vehicles, imported from a country outside the European Union**

- 1) The owner of the vehicle follows the procedure A1-A3 above.
- 2) The owner applies for a Single Vehicle Approval (SVA) certificate to an SVA Testing Centre and provided all paperwork is correct and the vehicle is found to be in proper working condition in accordance to the Single Vehicle Approval manual, a SVA certificate is issued.
- 3) The owner of the vehicle follows the procedure A4-A6 above.

According to current legislation, vehicles imported from a country outside EU, must be less than 5 years old at the time of arrival in the Republic, in order to be eligible for registration unless any of the following conditions is met:

- a) The owner has been residing permanently in another country and he or she is moving permanently to the Republic. In this case -
  - Only one such vehicle may be registered to an individual.
  - Only the registered owner, spouse and children are eligible to drive the vehicle.

- The vehicle cannot be transferred to any other person within the first 3 years from the vehicle's first registration in the Republic.
  - The application for the vehicle's registration must be submitted within 1 year from the owner's arrival in the Republic for permanent settlement.
- b) The vehicle is eligible for registration as a vintage vehicle according to the following criteria:
- The vehicle is over 25 years of age from its first registration or purchase in any country.
  - The vehicle is approved by FIVA (Fédération Internationale des Véhicules Anciens) authorised representatives and holds a relevant valid certificate and a declaration that the vehicle's specifications are in compliance with the International Technical Code for vintage vehicles.

### **C. Left hand drive vehicles**

Left hand drive, saloon type vehicles, can be registered in the Republic, provided that-

- a. procedure A or B above is followed,
- b. the vehicle is submitted to a test for single vehicle left hand drive vehicles, undergoes any necessary modifications and certificate TOM 139(β) is issued
- c. and is accompanied by any of the following documents:
  - (i) An approved SVA certificate.
  - (ii) A registration certificate from an EU member state indicating proof of EU type approval.
  - (iii) Certificate of Conformity from an EU member state

### **Road Transport Department**

#### **Nicosia**

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District Vehicle  
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Old Nicosia – Limassol Road  
tel. 22 815712  
fax. 22 486510

#### **Limassol**

District Vehicle  
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#### **Larnaka**

District Vehicle  
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#### **Pafos**

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